

Punggol Town Council Service and Conservancy Charges (S&CC) Email Notification Opt-In Consent Form

Thank you for your interest in paperless notices/statements.

Please complete the form below to subscribe to receive all notifications^{NOTE1} regarding your Service and Conservancy Charges (S&CC) **via email and/or text message**. You will need Adobe Acrobat Reader to view the document that is sent via email.

☐* By checking this box, I acknowledge that I have read,

- I/We hereby confirm that the particulars stated are accurate and will not hold Punggol Town Council liable for any losses, costs, and expenses arising thereon.
- I/We understand that it is my/our responsibility to ensure that the contact details provided are accurate and up to date. Any changes to the contact details must be promptly communicated to the Town Council.
- I hereby request that you make ALL my account statements / notices available for all the accounts I have at Punggol Town Council via email rather than delivering to me via postal mail. Please continue to do so until I withdraw this request as described above.

Personal Information		[1]
Full Name of registered tenant(s)/ lessee(s), [As per NRIC]	(1)	
	(2)	
NRIC of registered tenant(s)/ lessee(s), [last 4 alphanumeric character e.g. 123C]	(1)	
	(2)	
Property Address		
Block		
Unit No		
Street Name		
Postal Code		
TC Ref. No. [11 digit XXXX-XXXX-X-XX]		
Contact Information		
Contact person [if it is different from tenant/lessee]		
Mobile No. [local number only]		
Email address [where notices shall be emailed]		

NOTE 1Includes notices such as tax invoices, statement of account, letter of intent, notice of demand, GIRO/RCCS commencement/termination/ unsuccessful notices, etc, where applicable.

At any time, you may withdraw this request to have your statements/ notices pertaining to the mentioned S&CC account made available in hard copy and mailed to you at your property address / corresponding address registered with us. Please send an email with subject "Unsubscribe Email Notification" to enquiry@punggol-tc.org.sg.

Name of registered tenant(s)/ lessee(s)	Signature	Date