PUNGGOL TOWN COUNCIL

APPLICATION FORM FOR INTERBANK GIRO

PART I : FOR APPLICANT'S COMPLETION

Date : _____

Particulars of Registered Tenant/Lessee

Name (Use BLOCK letters)
Address

To: Name of Bank : _____

PUNGGOL TOWN COUNCIL REFERENCE NUMBER										
C				-				-		-

(a) I/We hereby instruct the Bank to process Punggol Town Council's instructions to debit my/our account.

(b) The Bank is entitled to reject Punggol Town Council's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. The Bank may also at its discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.

(c) This authorisation will remain in force until
   (i) the Bank's written notice sent to my/our address last known to the Bank;
   (ii) upon the Bank's receipt of my/our written revocation; or
   (iii) upon the Bank's receipt of the notice of expiry from Punggol Town Council.

My/Our Name(s) As In Bank A/C : _____

My/Our Contact (Tel/Fax) Number(s) : _____

My/Our Account Number : _____

My/Our Company Stamp/Signature(s)/Thumbprint(s)* : _____

(As in Bank's records)

PART II : FOR PUNGGOL TOWN COUNCIL'S COMPLETION

SWIFT BIC	PUNGGOL TOWN COUNCIL BANK A/C NO.											
OCBCSGSGXXX	6	2	5	4	5	6	5	9	5	0	0	1

PUNGGOL TOWN COUNCIL REFERENCE NUMBER										
C										

SWIFT BIC	A/C NO. TO BE DEBITED

PART III : FOR BANK'S COMPLETION

To : **Punggol Town Council**
Block 603 Punggol Road
#01-01
Singapore 820603

This Application is hereby **REJECTED** (Please tick) for the following reason(s) :

☐ Signature/Thumbprint # differs from Financial Institution's records

☐ Signature/Thumbprint # incomplete/unclear #

☐ Account operated by signature/thumbprint #

☐ Wrong account number

☐ Amendments not countersigned by customer

☐ Others:_____

_____
Name of Approving Officer

_____
Authorised Signature

_____
Date

*For thumbprints, please go to the branch with your identification.

\# Please delete where inapplicable.

Do not staple. Glue all sides firmly.

HOW INTERBANK GIRO WORKS

You can settle your Punggol Town Council monthly charges, including the related Goods and Services Tax and penalty fee where applicable through the InterBank Giro.

ALL YOU HAVE TO DO:

1. Fill in the InterBank Giro Form. This form will instruct your bank to make automatic deductions from your savings or current account to settle your Punggol Town Council monthly payment, including the related Goods and Services Tax and penalty fee where applicable.

2. Your Punggol Town Council Account No. is the same as your HDB Account No.

3. Return the completed form on this page and mail it back to:
   Punggol Town Council
   Block 603 Punggol Road
   #01-01
   Singapore 820603

4. Please maintain sufficient funds in the account to cover the full payment.

GENERAL INFORMATION

1. The average processing period for your application by Punggol Town Council and the Banks is about 2 months. Punggol Town Council will inform you of the commencement date for the deduction. In the meantime, please pay the charges in cash/cheque.

2. Please inform Punggol Town Council and your Bank if you wish to terminate or change your InterBank Giro service.

3. Any queries regarding the charges deducted should be directed to the Punggol Town Council at Telephone No. 6590 9500 or Email : enquiry@punggol-tc.org.sg

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To Fold Here

Inter-Bank GIRO

PUNGGOL TOWN COUNCIL

To Fold Here

Postage will be paid by addressee. For posting in Singapore only.

BUSINESS REPLY SERVICE
PERMIT NO. 09694

Punggol Town Council
Block 603 Punggol Road
#01-01
Singapore 820603

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